

**Netaji Subhas Administrative Training Institute  
Government of West Bengal  
1<sup>st</sup> Half Yearly Departmental Examination for Officers of the Indian Administrative  
Service-2023**

**Law Paper – I (Land Laws & General Laws)  
(Without Books)  
Answers to be written in English only**

**Time Allowed – 3 hours**

**FullMarks- 100  
Pass Marks -50**

**Group-A**

**(Answer all the questions)**

1. What was the object of the WB Estate Acquisition Act.1963 and how was that avowed object fulfilled ? 10
2. a) Who was authorised to prepare the Revisional Settlement Record of Rights (R.S.R.O.R) and how was it prepared ?  
b) Could the finally published R.S.R.O.R. be revised ?  
c) What is the presumptive value attached to R.S.R.O.R. ? 4+4+2=10
3. Write short notes on any two of the following with reference to W.B.L.R. Act 1955  
a) Encumbrance, b) Land, c) Personal Cultivation, 5×2=10
4. 'Barga Right is a hereditary but not a transferable right'- Discuss with reference to the relevant provisions of the W.B.L.R. Act.1955 10
5. What is meant by the expression 'ceiling area' and how it is determined in a Big Raiyat proceeding under W.B.L.R. Act. 1955 10

**Group-B**

**(Answer all the questions)**

6. a) What is an F.I.R. ?  
b) How is the F.I.R. recorded when such information is given by a victim of sexual offence ?  
c) What is the remedy available to an aggrieved person when the officer in-charge of a police station refuses to record the F.I.R. ? 4+3+3=10
7. What are the powers of the District Magistrate/Sub-divisional Magistrate/Executive Magistrate to prevent urgent nuisance or apprehended danger to public tranquillity or to resolve any dispute as to land or water ? 10

8. What is confession ? 'An accused while in police custody admits his guilt and the same is recorded by a police officer'. Can such admission of guilt by the accused while in police custody be treated as extra judicial confession ? 10

9. 'In all robbery there is either theft or extortion'- Discuss with reference to the relevant provisions of the I.P.C. 10

10. Write shorts notes with illustration on any two of the following with reference to the Indian Evidence Act.1872

a) Document, b) Evidence, c) Fact,

5×2=10

Half Yearly Departmental Examination for Police Officers

May 2023

Law Paper-1( Criminal Law)

( without books)

**Time Allowed – 3 Hours**

**Full Marks – 100**

**Pass Marks - 60**

**Group – A**

**Answer Question No 1 and any 4 questions**

1. Write short note on any four of the following with reference to the Indian Penal Code (4x5=20)

- a) Cheating
- b) Forgery
- c) theft
- d) Robbery
- e) Misrepresentation
- f) Dishonestly

2. What conditions are to be considered before passing a conditional order for removal of obstruction or nuisance?. Who is the person authorised in the code to pass such order? Can a Magistrate pass an order of injunction pending an inquiry, elucidate? (10+3+7=20)

3. a) What is extortion? When extortion becomes robbery? (10)

b) A commits house trespass by making a hole through the wall of Z's house and putting his hand through the aperture. What is the offence committed by 'A'? (5)

c) Define Defamation for the purpose of section 499 of the IPC? (5)

4. What procedure a Magistrate shall follow under section 200 Cr.P.C when a private complaint is filed? 15

What is the procedure for dismissal of private complaint under section 203 Cr.P.C? 5

5. What punishment is prescribed in the Police Act for minor offences on the Public Road? 20

6. (a) Is the offence committed by a child under seven years punishable? 5

(b) Is the offence committed by child of twelve years punishable? 5

(c) State the criminal acts which are not under the purview of Right of private defence under section 99 IPC? 10

7. Who is an abettor in terms of section 108 I.P.C. Give reason with explanation as enumerated. 20

**Netaji Subhas Administrative Training Institute**  
**Government of West Bengal**  
**Half Yearly Departmental Examination for IPS and WBPS Officers,**  
**May, 2023**

**Law Paper II**  
**(General Law & Police Regulations) (With Books)**

**Time allowed : 3 hours**

**Full Marks : 100**

**Pass Marks : 60**

*Answer Question No.1 and any four from the rest.*

1. Write short note on any four of the following : 20
- a) victim
  - b) complaint
  - c) transit remand
  - d) directorate of prosecution
  - e) petty offences
2. What is crime. What are the stages of crime. Discuss the doctrine of “actus reus nisi mens sit rea”.  
(4+4+12)
3. a) Dying declaration is an exception to hearsay evidence. Elaborate. 10  
b) Who can record dying declaration? 5  
c) What is the evidentiary value of dying declaration? 5
4. a) Does the provisions in Indian Evidence Act, enumerate the principles of recording evidence through video conference? 10  
b) Discuss briefly the admissibility of electronic records under the Indian Evidence Act, in light of Apex Court’s decision in Arjun Panditrao case? 10
5. How does the Government control and regulate transport vehicles? Under what circumstances the registration of vehicle can be cancelled? 20
6. What do you mean by spying. Write about the penal provisions involving the offence of spying? 20
7. What action can be taken against persons who constantly create enmity among groups of citizens on the ground of race, religion, caste etc.? Under what section of law Police authorities can take action against the same? 20

**Netaji Subhas Administrative Training Institute  
Government of West Bengal  
Half Yearly Departmental Examination for IPS and WBPS Officers,  
May, 2023**

**Criminology (Without Books)**

*Time allowed : 3 hours*

*Full Marks : 100*

*Pass Marks : 60*

*Answer Question No.7 and any four from the rest.*

1. Discuss the laws relating to Medical Termination of Pregnancy in India. (20)
2. Write critically about the applicability of McNaughten's Rule in criminal jurisprudence in India. (20)
3. Discuss the physiological and anatomical factors that shape the life and habit of criminals? (20)
4. What are the duties of an investigating officer while investigating any crime in light of the Indian criminal jurisprudence (20)
5. What is the role of modus operandi in criminal investigation. (20)
6. What role does an explosive and firearm expert play in criminal investigation. (20)
7. Write Short notes on any 4 of the following : (20)
  - a) Footprint
  - b) Legal insanity
  - c) cyber crime
  - d) Attempt
  - e) Various forms of crime.

Administrative Training Institute

Government of West Bengal

Half Yearly Departmental Examination for Officers of the WBCS(EX) May 2023

Law Paper-I (Criminal Law & Law of Evidence)

(Without Books)

Answers to be written in English Only

Time Allowed –3 Hours

Full Marks-100

Pass Marks-50

Group-A

(Answer any four)

Q.1 Write short notes on any four of the following with reference to Code of Criminal Procedure

- (a) Inquiry
- (b) Police Station
- (c) Offence
- (d) High Court
- (e) Cognizable Offence
- (f) Summons Case

4x5=20

Q.2. (a) Who can proclaim order under section 144 Cr.P.C? 4

(b) What powers do the authorities have under the said Provisions? 10

(c) What is the time limit for which Section 144 Cr.P.C can be imposed? 6

Q.3. In which circumstances a police officer can arrest a person without warrant? Elucidate.

20

Q. 4. Write short notes any four of the followings with reference to Indian Evidence Act 1872

- (a) Evidence (b) Fact in issue (c) Conclusive Proof (d) Estoppel (e) Public Documents (f) Proved
- 4x5=20

Q.5. State the Facts of which judicially noticeable by the court need not be proved .

20

Q.6. Write Short notes any four of the following with reference to Indian Penal Code.

1. Court of Justice
2. Judge
3. Valuable Security
4. Electronic Record
5. Dishonestly
6. Document

4x5=20

Q.7. State what offence, if any, the following constitute.

(a). A, an officer of a Court of Justice, being ordered by the Court to arrest Y, and, after due enquiry, believing Z to be Y, arrests Z. Has A committed any offence?

(b) A and Z agree to fence with each other for amusement. This agreement implies the consent of each to suffer any harm which while fencing, may be caused without foul play, if A, while playing fairly hurts Z. Does it constitute any offence?

(c) A, being Z's servant, and entrusted by Z with the care of Z's, plate dishonestly runs away with the plate, without Z's consent. Does A commit any offence?

(d) A, a soldier. Fires on a mob by the order of his superior officer, in conformity with the commands of the law. Does it constitute any offence?

4x5=20

#### Group B

( Any two of the following question)

8. State whether a person aggrieved by an order of confiscation under Section 6A of the Essential Commodities Act has any legal remedy. Explain the remedy, if available. 10

9.Explain the following terms in the light of the relevant provision under the Essential Commodities Act 1955:-

(a) Collector

(b) Sugar

5+5=10

10. Enumerate the instances of criminal misconduct for which a public servant may be prosecuted under the Prevention of Corruption Act. 10

11. State the circumstances under which a person charged with an offence which is punishable under the Prevention of Corruption Act may be a Competent Witness. 10

Set-II,

Netaji Subhas Administrative Training Institute  
Government of West Bengal

1<sup>st</sup> Half Yearly Departmental Examination for Officers of the W.B.C.S. (Executive) 2023  
Law Paper – II (Land Laws & General Laws)  
(Without Books)

Answers to be written in English only

Time Allowed – 3 hours

Full Marks- 100  
Pass Marks -50

Group-A  
(Answer any four)

1. Write short notes on the following with reference to the West Bengal Estates Acquisition Act.1953.
  - (a) "Intermediary"
  - (b) "Non Agricultural Tenant "
  - (c) "Rent"
  - (d) "Homestead"
  - (e) "Collector"

5×3=15
2. 'Barga Right is a hereditary and protective right but not a transferable right'- Discuss with reference to the relevant provisions of the W.B.L.R. Act.1955 15
3. What are the relevant considerations that should not weigh with the collector in determining compensation under Land Acquisition Act.1894 ? 15
4. Answer the following two questions with reference to the relevant provisions of the WB Public Land (Eviction of unauthorised occupants ) Act.1962
  - a) Who is empower to enforce delivery of possession of Public Land ?
  - b) What procedure is to be followed in disposing of the property left on the Public Land by an unauthorised occupant ?

7.5×2=15
5. 'The significant feature of W.B.L.R. Act. 1955 is that a Bargadar has also been given the right of pre-emption along with the co-sharers and contiguous land owners subject to some limitations'- Discuss with reference to relevant provisions of the said Act. 15



**GROUP-B**

**(Answer Question no-6 and two(2) from the rest)**

6. Define any four of the following with reference to the Bengal Public Demand Recovery Act.1913

a) Kolkata , b) Certificate holder, c) Certificate -debtor, d) Collector, e) Public Demand, 2.5×4=10

7. a) Who may execute a certificate under the Bengal Public Demand Recovery Act.1913?  
b) When a certificate may be executed ?  
c) What are the deferent modes prescribe under the aforesaid Act. for execution of a certificate ?

3+4+8=15

8. a) On what grounds an elected member of a Gram Panchayat may be removed from his office?

b) What is the legal remedy available to him after such removal ? 12+3=15

9. What precautions are to be taken in the preparation, revision and correction of the electoral roll for assembly constituencies under the Representations of the people Act.1951 ? 15

10. What are the general duties of a Gram Panchayat under section 19 of the WB Panchayet Act.1973 ? 15

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**Set-I**

**Netaji Subhas Administrative Training Institute  
Government of West Bengal**

**1<sup>st</sup> Half Yearly Departmental Examination for Officers of the W.B.C.S.  
(Executive) -2023**

**Law Paper - III (General Laws)  
(With Books)**

**Answers to be written in English only**

**Time Allowed - 3 hours**

**Full Marks- 100  
Pass Marks -50**

**Group A**

**(Answer all the questions)**

1. a) what do you mean by multi ownership tank under the WB Inland Fisheries Act.1984 ?  
b) What measures are to be taken by the competent authority for proper utilization of multi ownership or other tanks under the said Act. ?  
**4+12=16**
2. a) Define the term 'Estate' in accordance with the Bengal Survey Act.1873 ?  
b) what is the power of the collector in case of doubt or dispute as to the boundary determined by the court or laid down by survey ?  
**4+12=16**
3. Explain the following terms occurring in the WB Government Land (Regulation of Transfer) Act. 1993  
a) Government Estate, b) Transfer of Government Land, c) Appellate Authority, d) Competent Authority,  
**4×4=16**

**Group B**

**(Answer any two)**

4. Write short notes on the following with reference to the Act specified against each
  - 1) Human Rights Court (The Protection of Human Rights Act.1993)
  - 2) Child in conflict with law (The Juvenile Justice Act.2000)
  - 3) Hazardous Substance Environment (Protection) Act.1986.
  - 4) Animal Articles (Wild Life Protection Act.1972)**4×4=16**
5. Discuss the power and functions of State Human Rights Commission as per Provisions of the Protection of Human Rights Act.1993  
**16**

6. What are the provisions relating to adoption as a mode of rehabilitation and social reintegration of Juvenile Justice Act.2000 ? .

**16**

**Group C**  
**(Answer any two)**

7. a) What are the provisions of the Civil Procedure code for institution of suits by or against the Government ?

b) When can a civil court grant exemption to a public officer from arrest and personal appearance as per provisions of the Civil Procedure Code ?

**14+4=18**

8. a) What particulars are to be endorsed on a document admitted for registrations ?

b) What is the effect of non-registrations of a document which is compulsorily registered under Registration Act.1908 ?

**9+9=18**

9. a) What is meant by the expression 'Duly Stamped' under Indian Stamp Act.1899 ?

b) What are the exceptions to the general rule under the said Act. that the instrument not duly stamped is inadmissible in evidence ?

**4+14=18**

**Set-1**

Netaji Subhas Administrative Training Institute  
Government of West Bengal  
Half Yearly Departmental Examination for Officers of the IAS and WBCS(Exe)  
May 2023  
Accounts Paper – I  
(Without Books)  
Answer to be written in English only

Time allowed – 2 Hours

Full marks: - 50  
Pass marks :- 25

Answer question 1 & any three from the rest.

1. Write short notes on the following :- (5x4) = 20
    - a) Resource operation.
    - b) Vote on Account.
    - c) Appropriation Bill.
    - d) Audit as an aid to the Govt.
  2. What are the provisions in the Constitution regarding the distribution of Financial Resources between Union and States? (10)
  3. Distinguish between : (5x2)=10
    - (a) Revenue deficit and Fiscal deficit.
    - (b) Tax Revenue and Non-Tax Revenue.
  4. (a) Distinguish between contingency fund and contingency expenditure. (5x2)=10  
(b) What are the procedures for opening the Treasury Strong Room?
  5. State the main divisions of Government Accounts. (10)
  6. What are the essential conditions for incurring expenditure from Consolidated Fund of India or of a State?
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**Set-1**  
Netaji Subhas Administrative Training Institute  
Government of West Bengal  
Half Yearly Departmental Examination for Officers of IAS and WBCS(Exe)  
May 2023  
**Accounts Paper – II**  
**(With Books)**  
**Answer to be written in English only**

**Time allowed – 3 Hours**

**Full marks: - 100**

**Pass marks :- 50**

**Answer Question 1 & any 4 from the rest**

1. Answer any ten from the following: (10x2)=20
  - (a) When subsistence allowance is paid? How is it calculated?
  - (b) What is local fund? Where is it maintained?
  - (c) Which groups of government employees are required to submit "Asset Statement" every year and within which date?
  - (d) What is the term used for the post held by a government employee for a limited period and under which rule?
  - (e) What is lien?
  - (f) What is earnest money? Is it same as security deposit?
  - (g) What is stagnation pay under WBSR Part-I?
  - (h) Whether contributions to Group Insurance (GISS) and General Provident Fund (GPF) may be deducted from subsistence allowance of a govt. employee with/without consent?
  - (i) In which form Open Performance Report (OPR) is submitted in respect of B,C & D employees?
  - (j) What is 'Dies Non'?
  - (k) Which authority may make additional provisions in the Budget of the Municipality to meet any unforeseen requirement arising during the same year as per the West Bengal Municipal Act, 1993?
  - (l) State the provisions as laid in the West Bengal Panchayat (Zilla Parishad and Panchayat Samiti)Accounts and Finance Rules, 2003 regarding the use of Fund raised through Loans and Contribution.
2. (a) Write a note on 'Absentee Statement'. (5x4)=20
  - (b) Distinguish between Technical Sanction and Administrative Approval.
  - (c) Describe the procedure for resignation from government service.
  - (d) What is measurement book as defined in WBFR Vol-I?
3. (a) What steps should be taken in case of detection of defalcation or loss of Govt. property?
  - (b) Explain wilful absence and unauthorised absence as per WBSR Part-I (as amended upto date). (10+10)=20
4. (a) What is the voucher? What are the points to be seen by audit in auditing vouchers?
  - (b) Is there any exception to the rule 'Departmental receipt cannot be utilised for Departmental Expenses'? Discuss. (10+10)=20
5. (a) Who conducts the Statutory Audit of a Zilla Parishad? What is the duty of auditor to rectify in course of audit?

(b) Discuss about creation of Basic services for urban poor Fund by a Municipality mentioning the sources from which the provisions shall be made for such fund and management of fund created thereof.

(10+10)=20

6. What is Special Disability Leave? State the provisions of WBSR on Special Disability Leave.

(4+16)=20

7. (a) How the immovable properties of a Zilla Parishad should be accounted for?

(b) Discuss the standards of financial propriety.

(c) Can extension of joining time be allowed? If so, what are the relevant provisions?

(6+6+8)=20

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**Administrative Training Institute**  
**Government of West Bengal**  
**Half yearly departmental Examination for IAS and WBCS (Exe) Officers.**  
**May-2023**  
**Bengali Paper-1 (Written)-(Translation and letter writing)**

**Time Allowed- 2 Hours**

**Full Marks 45**

১) যে কোনও একটি বাংলায় অনুবাদ করুন

১০

(a) Of all the Hindu festivals, the Durga Puja is the grandest and most important. Long before the festival, the young and the old, the rich and the poor, become eager for this festival.

(b) Student life is a period of great change from boyhood to manhood. Like the home, the school also exercises a profound influence on one's worldly career.

২) যে কোনও একটি ইংরেজিতে অনুবাদ করুন

১০

(ক) রামেশ্বর মুখুজ্জের স্ত্রী ভালো বুঝতে পারলেন না, তার জামাই কতদূরে গিয়েছে। অতটা দূরত্বের তার ধারণা ছিল না। তিনি চলে গেলে শঙ্কর তার ঠিকানাটা তার নোট বইয়ে লিখে রাখলে এবং সেই সপ্তাহের মধ্যেই প্রসাদবাবুকে একখানা চিঠি দিলে।

(খ) তিরুমল আপ্পা বলে একজন মাদ্রাজী কেরানির সঙ্গে শঙ্করের খুব বন্ধুত্ব হয়েছিল। তিরুমল তরুণ যুবক, বেশ ইংরেজি জানে মনেও খুব উৎসাহ। সে বাড়ি থেকে পালিয়ে এসেছে অ্যাডভেঞ্চারের নেশায়।

৩) স্টেশন লীভের জন্যে উর্ধ্বতন কর্তৃপক্ষের কাছে আবেদন করুন।

১০

অথবা

ভুল জিনিস পাঠানোর জন্যে অ্যামাজন কর্তৃপক্ষের কাছে একখানি চিঠি লিখুন।

১০

৪) নিচের অংশটি পড়ে বিভিন্ন প্রশ্নগুলির উত্তর দিন। (৫টি প্রশ্নের উত্তর দিতে হবে) ৫ X ২ = ১০

কিছুদিন খুব সমারোহে গেল। অবশেষে বিদায় লইবার দুইএকদিন পূর্বে বিশ্বম্ভরবাবু তাঁহার ভগিনীকে ছেলোদের - পড়াশুনা এবং মানসিক উন্নতি সম্বন্ধে প্রশ্ন করিলেন। উত্তরে ফটিকের অবাধ্য উচ্ছৃঙ্খলতা, পাঠে অমনোযোগ, এবং মাখনের সুশান্ত সুশীলতা ও বিদ্যানুরাগের বিবরণ শুনিলেন।

তাঁহার ভগিনী কহিলেন, “ফটিক আমার হাড় জ্বালাতন করিয়াছে।”

শুনিয়া বিশ্বম্ভর প্রস্তাব করিলেন, তিনি ফটিককে কলিকাতায় লইয়া গিয়া নিজের কাছে রাখিয়া শিক্ষা দিবেন। বিধবা এ প্রস্তাবে সহজেই সম্মত হইলেন।

ফটিককে জিজ্ঞাসা করিলেন, “কেমন রে ফটিক, আমার সঙ্গে কলিকাতায় যাবি?”

ফটিক লাফাইয়া উঠিয়া বলিল, “যাব।”

- ক) কিছুদিন কীভাবে কাটল ? অবশেষে কী ঘটল ?  
খ) বিশ্বস্তরবাবু তার বোনকে কী প্রশ্ন করলেন ?  
গ) ফটিক সম্পর্কে মা কী বললেন ?  
ঘ) মাখন সম্পর্কে মা কী বললেন ?  
ঙ) বিশ্বস্তর তার বোনকে কী প্রস্তাব দিলেন ?  
চ) ফটিক তার মামার প্রস্তাবে কীভাবে সাড়া দিয়েছিল?

~~কথা~~

- ৫) নিচের শব্দগুলি দিয়ে বাক্য রচনা করুন। যেকোনও পাঁচটি শব্দ দিয়ে।  
সাইক্লোন, উৎসব, জনগণনা, আদেশনামা, নাগরিক, অনুদান, প্রজাতন্ত্র, বিজ্ঞপ্তি।

০৫

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Half yearly departmental Examination for IAS and WBCS (Exe) Officers.

MAY-2023

Bengali Dictation

Marks: 15

Dictation: 15 minutes

Revision: 15 minutes

বিশ্বম্বরবাবু স্তিমিতপ্রদীপে রোগশয্যায় বসিয়া প্রতিমুহূর্তেই ফটিকের মাতার জন্য প্রতীক্ষা করিতে লাগিলেন। ফটিক খালাসিদের মতো সুর করিয়া করিয়া বলিতে লাগিল, “এক বাঁও মেলে না। দো বাঁও মেলে”এ না। —এ — কলিকাতায় আসিবার সময় কতকটা রাস্তা স্টীমারে আসিতে হইয়াছিল, খালাসিরা কাছি ফেলিয়া সুর করিয়া জল মাপিত; ফটিক প্রলাপে তাহাদেরই অনুকরণে করুণস্বরে জল মাপিতেছে এবং যে অকূল সমুদ্রে যাত্রা করিতেছে, বালক রশি ফেলিয়া কোথাও তাহার তল পাইতেছে না। এমন সময়ে ফটিকের মাতা ঝড়ের মতো ঘরে প্রবেশ করিয়াই উচ্চকলরবে শোক করিতে লাগিলেন। বিশ্বম্বর বহুকষ্টে তাহার শোকোচ্ছ্বাস নিবৃত্ত করিলে, তিনি শয্যার উপর আছাড় খাইয়া পড়িয়া উচ্চৈঃস্বরে ডাকিলেন, “ফটিক, সোনা, মানিক আমার।” ফটিক যেন অতি সহজেই তাহার উত্তর দিয়া কহিল, “অ্যাঁ।” মা আবার ডাকিলেন, “ওরে ফটিক, বাপধন রে।” ফটিক আস্তে আস্তে পাশ ফিরিয়া কাহাকেও লক্ষ্য না করিয়া মৃদুস্বরে কহিল, “মা, এখন আমার ছুটি হয়েছে মা, এখন আমি বাড়ি যাচ্ছি।”

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NETAJI SUBHAS ADMINISTRATIVE TRAINING INSTITUTE  
GOVERNMENT OF WEST BENGAL  
HALF YEARLY DEPARTMENTAL EXAMINATION FOR WBCS(Exe) OFFICERS  
MAY, 2023  
HINDI PAPER - I

Time: 1 Hour 45 Minutes

Full Marks-45

Pass Marks 22/1-2

1. निम्नलिखित अवतरण को हिंदी में अनुवाद कीजिए: अंक - 10

With reference to your letter no ..... dated..... we advise that since your signature on the letter does not tally with the signature on your original letter dated ..... , We are unable to take any action in the matter. Please send a fresh letter with the signature resembling with that of the original letter.

OR

Full figures for Tamil and Assamese for 1981 are not available as the census records for Tamil Nadu were lost due to floods and the 1981 Census could not be conducted in Assam due to the disturbed conditions then prevailing there. Therefore, percentage to total population for Tamil and Assamese are not given.

2. निम्नलिखित अवतरण को अंग्रेजी में अनुवाद कीजिए: अंक - 10

यह अनुमति को अथवा इसकी प्रमाणित प्रतिलिपि को ए टी एम चालू होने की तारीख से कम से कम एक वर्ष की अवधि तक उस परिसर में, जहां स्वचालित टेलर मशीन लगाई गई है, इस प्रकार लगाया जाएगा जिससे कि इस पर सबकी नजर पड़े। यह अनुमति केवल एक निर्दिष्ट स्थान पर एक स्वाश्रयी गैर - शाखा स्वचालित टेलर मशीन (ए टी एम) लगाने के लिए दी जाती है।

स्वाश्रयी ए टी एम और शाखा ए टी एम/शेयर्ड पेमेंट नेटवर्क सिस्टम्स (एस पी एन एस) के बीच टेलीफोन संपर्क की सुविधा होनी चाहिए।

## अथवा

श्री/श्रीमती/कुमारी ..... ने अपनी बीमारी के दौरान खर्च के लिए सामान्य भविष्य निधि से रु ..... निकालने की प्रार्थना की है । उनका आवेदन नियमानुकूल है और स्वीकार कर लिया जाए । वित्त विभाग भी देखने की कृपा करें ।

श्री ..... को दिनांक ..... से दिनांक ..... तक छुट्टी मंजूर हुई थी । उनके कार्यभार छोड़ने की रिपोर्ट मिल गई है । छुट्टी को राजपत्र (गजट) में अधिसूचित कर दिया जाए ।

3. " स्वास्थ्य साथी " योजना की मुख्य बातों का ब्यौरा देते हुए दैनिक अखबार के संपादक को एक पत्र लिखिए ।
- अंक - 10

## अथवा

आपके शहर में अनावश्यक रूप से वाहनों का हॉर्न बजाने Honking की समस्या के बारे में संबंधित अधिकारी को एक पत्र लिखिए ।

4. निम्नलिखित अवतरण को ध्यानपूर्वक पढ़कर नीचे दिए गए प्रश्नों के उत्तर अपनी भाषा शैली में लिखिए:
- अंक 2x5=10

शाखा प्रबंधक कल केन्द्रीय कार्यालय होकर आए । वहाँ पहुँचते पहुँचते 10.30 बज गया । महा प्रबंधक से चर्चा करते-करते 12.00 बज गया । शाखा प्रबंधक कुछ मामलों पर सहायक महाप्रबंधक से चर्चा करना चाहा । लेकिन समय देखकर वे बहुत घबरा गए । सहायक महा प्रबंधक से चर्चा करने से एक प्रतिष्ठित ग्राहक से 1.30 बजे मिलना बहुत जरूरी इसलिए था कि ग्राहक ने एक करोड़ रुपए जमा करने का वादा किया था। जल्दी - जल्दी वे शाखा वापस आए । ग्राहक के आते ही उसका स्वागत किया । ग्राहक का काम निपटाकर शाम को फिर से केंद्रीय कार्यालय होकर वे घर वापस गए ।

1. शाखा प्रबंधक कहां होकर शाखा आए ?
2. उन्होंने महा प्रबंधक से कितने बजे तक चर्चा की ?

2. उन्होंने महा प्रबन्धक से कितने बजे तक चर्चा की ?
  3. प्रबन्धक क्यों घबराए ?
  4. ग्राहक कितने रुपए जमा करने वाला था ?
  5. शाखा प्रबंधक कहां होकर घर गए ?
5. निम्नलिखित में से किंहीं पांच शब्दों का प्रयोग करते हुए स्वरचित वाक्य बनाइए ।

प्रमाण-पत्र, अपर सचिव, समय-सारणी, सलाह, तकनीकी सहायक, रजिस्ट्रार,  
नियंत्रण अधिकारी, निजी सचिव ।

NETAJI SUBHAS ADMINISTRATIVE TRAINING INSTITUTE  
GOVERNMENT OF WEST BENGAL  
HALF YEARLY DEPARTMENTAL EXAMINATION FOR WBCS(Exe)  
OFFICERS  
MAY, 2023  
HINDI DICTATION - I

Time: 15 Minutes  
Revision: 15 Minute

Full Marks-15

भारत एक प्रजातांत्रिक देश है और प्रजातंत्र की सफलता के लिए उस देश का राजकाज उसकी जनता की भाषा में होना चाहिए । भारत जैसे विशाल देश में अनेक भाषाएँ एवं बोलियाँ बोली जाती हैं, उनमें से संविधान में 22 भाषाओं का उल्लेख किया गया है, लेकिन केंद्र सरकार का कामकाज चलाने और केंद्र एवं राज्यों के बीच संपर्क स्थापित करने के लिए संविधान सभा द्वारा 14 सितंबर 1949 को हिंदी भाषा को संघ की राजभाषा के रूप में चुना गया है, क्योंकि यह भाषा न केवल देश के अधिकांश लोगों द्वारा बोली एवं समझी जाती है बल्कि यह भारत की धार्मिक, सांस्कृतिक और राजनैतिक परंपराओं को जोड़ने की भी कड़ी है । 1974 में, सरकार द्वारा तीसरी श्रेणी एवं कार्य प्रभारित कर्मचारियों को छोड़कर केंद्र सरकार के स्वामित्व एवं नियंत्रणाधीन निगमों, उपक्रमों, बैंकों आदि के अधिकारियों, कर्मचारियों के लिए भी हिंदी भाषा, हिंदी टंकण एवं हिंदी आशुलिपि का प्रशिक्षण अनिवार्य कर दिया गया ।