

ADMINISTRATIVE TRAINING INSTITUTE

GOVERNMENT OF WEST BENGAL
FC-BLOCK, SECTOR-III, SALT LAKE CITY,
KOLKATA – 700 106

FAX: (033) 2337-4015 Phone: (033) 2341-0107/2341-0125

NOTICE

Applications are invited from suitable candidates for engagement of two Sub-Assistant Engineers, One Civil and One Electrical at Administrative Training Institute (ATI), Government of West Bengal on contract basis for a period of one year from the date of engagement at a consolidated remuneration of **Rs. 25,000/- (Rupees Twenty Five Thousand) per month only**. The engagement is purely temporary in nature and shall not be counted for regularization in service at ATI or elsewhere under the state Government. The contract may be terminated anytime by a notice of one month from either side.

The details terms and condition of engagement are given below:

Sl. No.	No. of Post(s)	Name of the Post	Qualifications	Age	Remuneration
1.	01	Sub Assistant Engineer (Civil)	Three (3) years diploma course in Civil Engineering from an institute recognized by WBSCTE/AICTE and having at least three years of working experience in engineering work	Not less than 21 (Twenty one) years and not more than 32 (Thirty two) years as on 01.01.2017	Consolidated monthly remuneration of Rs. 25,000/- (Rupees Twenty Five Thousand) Only.
2.	01	Sub Assistant Engineer (Electrical)	Three (3) years diploma course in Electrical Engineering from an institute recognized by WBSCTE/AICTE and having at least 3 (years) of working experience in engineering work		Consolidated monthly remuneration of Rs. 25,000/- (Rupees Twenty Five Thousand) Only.

Recruitment will be done through written examination and/or interview of the candidates, to be decided by the Selection Committee, constituted for this purpose.

Joint Director (Administration),
ATI, West Bengal

- ❖ The Application in prescribed form attached herewith should be sent in the above mentioned address by candidates through Registered Post/Speed Post/Courier/by hand in a sealed cover superscribed "Application for Contractual Engagement for the Post of (name of the post) " and application received after last date and time will be summarily rejected.
- ❖ Incomplete application / application not in prescribed format will be rejected
- ❖ Last date of receiving application 04.08.2017 (Up to 5.30 P.M.)
- ❖ (All correspondence from ATI, WB will be made through E-mail)

Last date of receiving application 04.08.2017 (Up to 5.30 P.M.)

F O R M A T

Application for the post of Sub-Assistant Engineer (Civil) / Sub-Assistant Engineer (Electrical)

(Fill up the Form in Blue / Black Ball Point Pen and in BLOCK Letters)

**To
The Director General,
Administrative Training Institute,
Block-FC, Sector-III, Salt Lake,
Kolkata-700106**

Paste recent
pass port
size colour
photograph

1. Name :
2. Father's Name :
3. Date of Birth :
4. Nationality :
5. Sex :
6. Present Address :
.....
7. Permanent Address :
.....
8. Mobile No. : /
9. E-mail ID :
10. Educational Qualification :

Examination(s) Passed	Board / University	Year	% of Marks

11. Knowledge of Computer :
- (i)
 - (ii)
 - (iii)
12. Whether Auto-CAD or any other drawing software known:
13. Working experience (s) & duration (If any):
- (i)
 - (ii)
 - (iii)
 - (iv)
 - (v)

DECLARATION

I do hereby declare that the information furnished above is true, complete and correct in every respect at the best of my knowledge and belief.

Date:

Place:

.....
Signature of the candidate

Enclosure:

1. Submit self attested photocopy of:
- (i) Voter's ID / Adhaar Card
 - (ii) Birth Certificate / Admit Card of Madhyamik Exam
 - (iii) Mark Sheets and Certificates of Educational Qualifications
 - (iv) Certificate of Computer Knowledge (If any)
 - (v) Certificate of knowledge of Auto-CAD or any other drawing software (If any)
 - (vi) Certificate of working experience (s) (If any)
2. One extra copy of recent passport size colour photograph.