



Government of West Bengal
Administrative Training Institute
Block : FC, Sector : III, Salt Lake
Kolkata : 700106

Memo No. : 677-DDCN/ATI/2018

Dated : 21/02/18

NOTICE INVITING QUOTATION

Quotations are invited in sealed covers from intending and bonafide vendors for 6 nos. of Refrigerator of reputed brands with 190 litre capacity. The minimum technical qualifications are given below:

Minimum Technical Specifications:

- (a) Gross capacity : 190 Litre
- (b) Stabilizer free operation
- (c) Fast Ice making capacity
- (d) Cyclopentane Insulation
- (e) 9 hours cooling retention with insulated capillary cooling technology
- (f) Handle type : Integrated handle (Chrome)
- (g) Door Lock : Flush, Chrome
- (h) Star rating : Not below 3 star

Eligibility Criteria :

- (i) The bidder must be registered organization with a valid trade license.
- (ii) Up-to-date GST & Income Tax return for 2016-17 F.Y. should be furnished.
- (iii) Contact Office and Service Centre should be Kolkata based.

General Terms & Conditions :

- (i) Rates should be quoted in the prescribed format inclusive of all taxes, duties etc. and no separate charges for delivery, installation and transportation will be allowed.
- (ii) No revision of prices shall be entertained once the quotation has been submitted and quoted rates shall not be changed within the contract period. No overwriting in the quoted rates will be allowed.
- (iii) Delayed submission of rates is liable to be rejected.
- (iv) The lowest rate quoted vendor shall install the machine within 7 (seven) days of the receipt of the supply order.
- (v) The ATI, WB reserves every right to accept, reject or cancel any bids without assigning any reason whatsoever.
- (vi) If the lowest bidder fails to supply to deliver the product within stipulated date, the authority may at his discretion withhold any payment until the completion of the work. A percentage may be deducted as liquidated damage from the final payment of the supplier as may be fixed by the authority.

- (vii) The product supplied by result of this quotation shall be of the best quality and workmanship and ne in all respects and shall be strictly in accordance with the specifications and particulars contained against each item/ product in the supply order. The supplier guarantees that the items would continue to confirm to the description and quality as stated in the product features for at least a period of 12 months from the date of delivery/ installation of the product.
- (viii) Payment will only be made after satisfactory supply of the items.
- (ix) The sealed quotation accompanying all relevant papers should be dropped at the box kept at the office of ATI, WB. Intending bidders or their authorized representatives may remain present during the opening of quotation.
- (x) The last date of submission of quotation is 05.03.2018 upto 2:00 PM.
- (xi) The date of opening of the received sealed quotation is 05.03.2018 at 3:00 PM

[Signature]
21/02/18.
Deputy Director (Administration)
Administrative Training Institute
West Bengal

Deputy Director (Admin)
Administrative Training Institute
Government of West Bengal
Salt Lake, Sector III, Kolkata PIN 700 106
Dated: 21/02/18

Memo No. : 677(DDA)/A-1/2018

Copy forwarded for information with a request to display this notice on the Office Notice Board

- (i) The District Magistrate, North 24 Parganas
(ii) The Chairman, Bidhannagar Municipality
(iii) The Sub-Divisional Officer, Bidhannagar

[Signature]
21/02/18.
Deputy Director (Administration)
Administrative Training Institute
West Bengal

Dated: 21/02/18

Memo No. : 677(1)(3)/DDA/2018

Copy forwarded for information to:

- (i) The Additional Director (Accounts), ATI, WB
(ii) The Joint Director, ATI, WB
(iii) The Store In-Charge, ATI, WB

Deputy Director (Admin)
Administrative Training Institute
Government of West Bengal
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Government of West Bengal
Salt Lake Sector III, Kolkata PIN 700 106

PRICE BID FORMAT

Description of work	Quantity	Make	Model	Rate (all inclusive)
Supply of 190 litre Refrigerator	6			

Signature and Seal of the Bidder